**City of Hills and Dales**
**Minutes of the City Commission Meeting**
**Thursday, February 13, 2025**
**7:00 p.m.**

The Commission met in regular session on Thursday, February 13, 2025, at 7:00 p.m. at the home of Treasurer Joan Taylor, 3300 Mt. Rainier Drive. City officials present were Mayor Andreas Wokutch, Commissioners Jeff Burnett, Roger Owen and Barbara Rogers, Treasurer Joan Taylor and City Clerk Jeanne Keats. Commissioner Michael Adair was absent (see **Municipal Governance and Legal,** Resignation of Commissioner Michael Adair, below.

## Approval of January Meeting Minutes

***Mayor Wokutch called for a motion to approve the January 9, 2025, Regular Commission Meeting minutes. Commissioner Owen so moved, Commissioner Rogers seconded, and the Commission approved by unanimous vote.***

## Resident Comments

There were no resident comments.

## Treasurer's Report

Financials

Treasurer Taylor reported total City assets as of January 31, 2025 of $357,558.40 and the City has no liabilities. The City's total income for November was $1,474.30. Total expenses were $7,777.56. There were no concerns regarding the overall Budget vs. Actual or the Profit & Loss Previous Year Comparison reports.

***Mayor Wokutch made a motion to approve the financials through January 31, 2025, Commissioner Rogers seconded, and the Commission approved by unanimous vote.***

## REGULAR COMMITTEE REPORTS

### Municipal Governance and Legal

Resignation of Commissioner Michael Adair

Mayor Wokutch and the Commissioners formally acknowledged Michael Adair's email of February 6, 2025, with his resignation from the City Commission "effective immediately". His email stated that in order to ensure a smooth transition, including Google account administration and management of the security cameras, he would put together a follow-up email that would include the necessary steps for both.

Appointment of Kathy Weisbach as Commissioner

***After discussion, Mayor Wokutch made a motion to appoint resident Kathy Weisbach to fill the remainder of Michael Adair's term of office through December 31, 2026, performing he duties and responsibilities of the Commission Committee, "Technology Services and Community Security" as per Municipal Order 2025-1. Commissioner Owen seconded and the Commission approved by unanimous vote.***

Ms. Weisbach will take the oath of office at the March 13, 2025 Commission meeting.

Contract Renewal – Charter Communications (Spectrum)

Mayor Wokutch said he received a letter from Carla Sandusky, Director, State Government Affairs for Charter Communications. She asked for a meeting with the Commission to discuss the franchise renewal proceedings outlined in the Cable Act. City Clerk Keats said she would contact her and ask if she can attend the March 13 Commission meeting.

## Roads, Snow Removal, and Signage

Snow Removal

Commissioner Burnett reported that Nally's Lawn Service and Landscaping (and snow removal) treated the roads before a light snow last week. Through January 31, the City has spent $4,850 of its $7,000 snow removal budget, and more snow is in the forecast. Commissioner Burnett said he is still thinking about ways to communicate more quickly with residents in the event of weather, or other, emergencies.

Road Repairs

Commissioner Burnett told the Commission that some small potholes are developing in the City's roads, and he will review those and any other road repair needs when the weather warms up.

## Maintenance, Utilities and Beautification

Winter Lawn Damage Repairs

Commissioner Owen told the Commission that damage to the City's common lawn area caused by snow removal equipment and vehicles will be repaired when weather permits.

Hebel Irrigation – 2025 Contract

Commissioner Owen told the Commission that the 2025 contract cost for the services provided by Hebel Irrigation will remain at $481.07. Hebel Irrigation provides services related to the entrance irrigation system and performs the required annual backflow valve test. Mayor Wokutch signed the 2025 Hebel Irrigation contract on behalf of the Commission.

Green Up LLC – 2025 Proposals

Commissioner Owen told the Commission that Green Up LLC submitted a 2025 proposal for mowing that showed the price per mow would remain at $100. Green Up LLC also submitted a 2025 proposal for seven lawn treatments (fertilization and pre-emergent) that showed a price increase from $60 to $80 per treatment. After discussion, Mayor Wokutch signed both of the proposals on behalf of the Commission.

Annual Spring Entrance Cleanup and Mulching
Commissioner Owen said he would schedule Green Up LLC to do the City's annual spring cleanup and mulching of trees and plants in the City's common areas for some time in March.

City Boundaries Issue
Commissioner Owen told the Commission that he reviewed the original plat map for the subdivision of Hills and Dales and other documents with Kent Speer. Mr. Speer is a former surveyor for the Corps of Engineers. Mr. Speer said that the plat map is the legal document that shows the original boundaries for the subdivision of Hills and Dales, and those same boundaries were described in a Judgment in Jefferson Circuit Court on September 20, 1976, when the City of Hills and Dales was incorporated. Mr. Speer told Commissioner Owen that it appears that all of Mt. Rainier Drive was incorporated into the City when it was established in 1976. City Clerk Keats said she would provide this information to Mike Penick, Right-of-Way Manager, Metro Public Works.

## Technology Services and Community Security

Commissioner Rogers reported that she had spoken with Hunter Harper of Unified Technologies re: Mr. Adair's efforts to obtain a detailed written quote for two new license plate recognition cameras and an upgraded Video Network Recorder. At the November 2024 commission meeting, Mr. Adair told the Commission that he had been given a verbal estimate of $4,000-$5,000 for this equipment. At the December meeting, the Commission formally authorized $5,000 of its American Rescue Plan Act (ARPA) funds for this project. Mr. Harper said he thought the cost of the equipment and installation would be closer to $10,000; however, the Commission agreed that Commissioner Rogers should still get a detailed written quote for this project from Unified Technologies for the Commission's review.

## Communications and Neighborhood

New Residents
Commissioner Rogers told the Commission that Alissa Doll and Evan Brock have purchased 3413 Mt. Rainier Drive, and new resident information has been sent to them.

Pet Ordinance
Commissioner Rogers and the Commission revisited the issue of a pet ordinance which the Commission discussed several months ago after several residents complained about unrestrained pets, aggressive pets, and owners who do not pick up after their pets. These issues were addressed in the Commission's most recent newsletter to the community. The Commission noted that since the newsletter, a number of residents have repaired or replaced their invisible fences; one resident has fenced her backyard; and more pet owners are now regularly walking their dogs on leash. The Commission will continue to monitor this situation, but no action regarding a local pet ordinance will be taken at this time.