

City of Hills and Dales
Minutes of the City Commission Meeting
Thursday, January 9, 2025
7:00 p.m.

The Commission met in regular session on Thursday, December 12, 2024, at 7:00 p.m. at the home of Treasurer Joan Taylor, 3300 Mt. Rainier Drive. City officials present were Commissioners Jeff Burnett, Roger Owen and Barbara Rogers, Treasurer Joan Taylor and City Clerk Jeanne Keats. Mayor Andreas Wokutch and Commissioner Michael Adair were absent. A quorum was present.

Also attending the meeting were residents Byron Leet and Robert Keats. In the absence of Mayor Wokutch and an active mayor pro tem (Commissioner Owen's term as mayor pro tem expired December 31, 2024), and as per "Robert's Rules of Order", City Clerk Jeanne Keats called the meeting to order.

City Clerk Keats told the commission that the procedure in the absence of a mayor and a mayor pro tem is for the commissioners in attendance to select a temporary chairperson for the meeting. The commissioners unanimously selected Commissioner Roger Owen.

Approval of December Meeting Minutes

Temporary Chairperson Owen called for a motion to approve the December 12, 2024, Regular Commission Meeting minutes. Commissioner Burnett so moved, Commissioner Rogers seconded, and the Commission approved by unanimous vote.

Resident Comments

There were no resident comments.

Appointment of Mayor Pro Tem

After discussion, Temporary Chairperson Owen called for a motion to appoint a mayor pro tem as per Municipal Ordinance 2025-2. Commissioner Rogers made a motion to appoint Commissioner Owen as mayor pro tem for the term January 1, 2025 through December 31, 2026, Commissioner Burnett seconded, and the Commission approved by unanimous vote.

Temporary Chairperson Owen chaired the remainder of the meeting as Mayor Pro Tem.

Treasurer's Report

Financials

Treasurer Taylor reported total City assets as of December 31, 2024 of \$363,861.66 and the City has no liabilities. The City's total income for November was \$619.42. Total expenses were \$9,259.24. There were no concerns about the overall Budget vs. Actual or the Profit & Loss Previous Year Comparison.

Mayor Pro Tem Owen called for a motion to approve the financials through December 31, 2024, Commissioner Burnett so moved, Commissioner Owen seconded, and the Commission approved by unanimous vote.

REGULAR COMMITTEE REPORTS

Municipal Governance and Legal

Assignment of Committees

After discussion, Mayor Pro Tem Owen called for a motion to approve Municipal Order 2025-1, Assignment of Commission Committees for the term January 1, 2025 through December 31, 2026. Commissioner Burnett so moved, Commissioner Rogers seconded, and the Commission approved by unanimous vote.

Appointment of Ethics Administrator

1) Written Acknowledgment Letter

After discussion, Mayor Pro Tem Owen called for a motion to agree to and accept the terms of a written acknowledgment letter required by Wyatt, Tarrant and Combs LLP in order for Byron Leet to serve as Ethics Administrator for the City of Hills and Dales, Commissioner Owen so moved, Commissioner Burnett seconded and the commission approved by unanimous vote.

2) Motion to Appoint Ethics Administrator

After discussion, Mayor Pro Tem Owen called for a motion to appoint Byron Leet as Ethics Administrator as per Municipal Order 2025-3, Commissioner Rogers so moved, Commissioner Burnett seconded and the Commission approved by unanimous vote.

3) Administration of Oath of Office to Ethics Administrator

Resident and notary public Robert Keats administered the oath of office to Byron Leet.

Following the administration of the oath of office to Mr. Leet, he and Mr. Keats left the meeting.

Roads, Snow Removal and Signage

Snow Removal Contract for 2024-2025 Winter Season

Commissioner Burnett reported on our recent snow event, the biggest Louisville snowfall in 30 years. He said he was generally satisfied with the service Nally's Snow Removal provided to our community, and he personally addressed the few resident complaints that were received. More snow is in the forecast for Friday, and Commissioner Burnett said he would continue to monitor and evaluate the situation.

Replacement of Coach Lamps at Entrance

Commissioner Burnett said all comments regarding the newly installed coach lamps on the City's creek stone entrance sign have been positive regarding the style of the lamps and the amount of light they provide. The Commission thanked former Commissioner Bill Bowman for bringing this project to completion.

Maintenance, Utilities and Beautification

No report.

Technology Services and Community Security

No report.

Communications and Neighborhood

Summary of December Holiday Gathering

Commissioner Rogers reported that residents seemed to really enjoy the City’s annual December holiday gathering hosted again this year by residents Cindy and David Daunhauer. The city’s cost for the event was approximately \$1,100.

Winter News Flyer

Commissioner Rogers shared her thoughts with the Commission regarding a winter news flyer which she anticipates finishing and emailing to residents soon.

City’s Website and Resident Communications

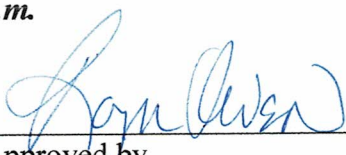
Commissioner Rogers discussed the City’s website and other methods of communication used to provide information to residents. Currently, the Commission provides information to residents via the website; periodic email flyers that contain news and updates; and mass emails on specific topics, as needed. The Commission discussed how resident usage of the website might be increased, and other ways the Commission might communicate with residents more quickly and effectively.

Other Business

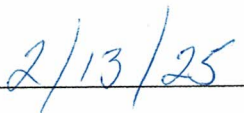
There was no other business.

Adjournment


There being no further business to come before the Commission, Mayor Pro Tem Owen called for a motion to adjourn the meeting, Commissioner Burnett so moved, Mayor Pro Tem Owen seconded, and the Commission approved by unanimous vote. The meeting adjourned at 7:43 p.m.



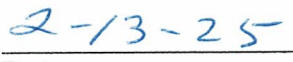
Approved by
Mayor Pro Tem Roger Owen



Date



Submitted by
City Clerk Jeanne Keats



Date

NEXT COMMISSION MEETING
Thursday, February 13, 2025, at 7:00 p.m.
At the home of Treasurer, Joan Taylor, 3300 Mt. Rainier Drive