

City of Hills and Dales
Minutes of the City Commission Meeting
Thursday, April 9, 2026
7:00 p.m.

The Commission met in regular session on Thursday, April 9, 2026, at 7:00 p.m. at the home of Commissioner Roger Owen, 3315 Mt. Rainier Drive. City officials present were Mayor Andreas Wokutch, Commissioners Roger Owen, Barbara Rogers and Kathy Weisbach and City Clerk Jeanne Keats. Commissioner Jeff Burnett and Treasurer Joan Taylor were absent. Also present was special guest, George Stewart of Louisville Code Enforcement and Mediation.

Approval of March 12, 2026 Commission Meeting Minutes

Mayor Wokutch called for a motion to approve the March 12, 2026, Regular Commission Meeting minutes. Commissioner Rogers so moved, Commissioner Owen seconded, and the Commission approved by unanimous vote.

Resident Comments

There were no resident comments.

REGULAR COMMITTEE REPORTS

Communications and Neighborhood (with Special Guest George Stewart)

Commissioner Rogers re-introduced George Stewart of Louisville Code Enforcement and Mediation. Mr. Stewart first met with the Commission at its October 9, 2025, Commission meeting to discuss the services he provides as a municipal code enforcement officer for a number of Jefferson County's home rule cities.

Commissioner Rogers and the Commission indicated to Mr. Stewart that they were now ready to move forward with engaging him to enforce newly enacted animal control and property maintenance ordinances, a 2005 ordinance related to the parking of Commercial Vehicles, and any other ordinances that the Commission may enact in the future.

The Commission discussed the following issues with Mr. Stewart:

Contract with Louisville Code Enforcement and Mediation

Mr. Stewart told the Commission that he will draft a contract for the Commission's review and send it to Mayor Wokutch before the May 14 Commission meeting. The contract will run month-to-month with an option for the Commission to terminate the contract as long as notice is given. The contract will allow Mr. Stewart to make from 2-5 visits to our community each month, depending on need.

At the May 14 Commission meeting, the Commission will review, discuss and act on the contract.

Notifications of Violations.

Mr. Stewart went on to tell the Commission that the usual process is for him to send a notice of violation any time he deems there has been a violation of one of the City's ordinances. However, he told the Commissioners that they may also contact him if they determine that a violation has occurred.

Commissioner Owen suggested that Mr. Stewart alert the Commission before any notice of violation is sent from Louisville Code and Enforcement and Mediation to a member of our community.

At the May 14 Commission meeting, the Commission will discuss and formalize the procedure for Mr. Stewart to notify the Commission prior to any notices being sent to residents.

Enforcement Process. Mr. Stewart said that the steps in the enforcement process generally include a Courtesy Letter, Warning Letter and, if necessary, a Citation (assessing fines) and that a resident has the right to an appeal hearing before the Commission.

At the May 14 Commission meeting, the Commission will formalize enforcement steps that it wishes to use with consideration being given to the language of the various ordinances.

Information for Residents. Commissioner Rogers said that at the appropriate time, and with Commission approval and Mr. Stewart's approval, information regarding Mr. Stewart, Louisville Code Enforcement and Mediation, and the Enforcement Process will be posted on the website and included in a community news flyer.

After this discussion, Mr. Stewart left the meeting.

TREASURER'S REPORT

Treasurer's Report

Financials

The Commission did not have any questions regarding the financials through March 31, 2026 that Treasurer Taylor provided to them prior to the meeting.

Mayor Wokutch called for a motion to approve the financials through March 31, 2026, Commissioner Owen so moved, Commissioner Weisbach seconded and the Commission approved by unanimous vote.

First Reading of the Budget

The Commission reviewed the 2026-2027 City budget as provided by Treasurer Joan Taylor. After discussion, City Clerk Keats said she would provide Treasurer Taylor with the Commission's comments so that Treasurer Taylor could adjust the budget, as necessary, for the second reading at the May 14 Commission meeting.

First Reading of the Property Tax Rate

City Clerk Keats told the Commission that she will not receive the total assessment figure for all homes in the City of Hills and Dales from the Property Valuation Administrator until late this month. Once that

number is received, she will be able to recommend a property tax rate that meets Kentucky statutory requirements for the second reading at the May 14 Commission meeting.

REGULAR COMMITTEE REPORTS

Municipal Governance and Legal

No report.

Communications and Neighborhood – (Continued from p. 1)

Possible Additional Ordinances

The Commission tabled discussion of any further ordinances for a future meeting.

News Flyer Topics

Commissioner Rogers said no news flyer would be published until the Commission had worked out the details regarding a contract with George Stewart of Louisville Code Enforcement and Mediation and the enforcement process has been finalized.

Summer Community Picnic

Commissioner Rogers said she had received one quote for a tent, table and chairs and accessories for the community picnic to be held on Sunday, June 7, and she was trying to obtain some additional quotes.

Snow Removal, Roads and Signage

No report.

Maintenance, Utilities, Beautification

Expenditure of Remaining ARPA Funds

Commissioner Owen said that after recent expenditures, there is still about \$1,800 in American Rescue Plan Act (ARPA) funds remaining. These funds will be used to remove additional invasive honeysuckle this fall before December 31, 2026, the deadline for using all ARPA funds.

Spring Cleanup Activities

Commissioner Owen presented the Commission with a copy of a \$5,138.50 invoice from Green Up, LLC showing expenditures for the annual spring cleanup which included trimming the foster holly and junipers in the cul-de-sac and the junipers at the Brenner Pass corner, edging around trees and plant material and installation of pine straw, clean up of leaves and sticks in the rip rap run and pre-emergent application and more.

In a separate project, he said that Green Up, LLC also cleaned the rock wall above the rip rap run of dead plant materials, vines and bush honeysuckle for \$2,100. This expenditure was paid from ARPA funds.

In addition, Commissioner Owen told the Commission that he trimmed the boxwoods under the Hills and Dales entrance sign himself.

Replacement of Light Sensor – Coach Lamps

Commissioner Owen said that a light sensor needed to be replaced so that the entrance coach lamps would not stay on 24/7. Dauenhauer Heating, Plumbing & Electric did the work for \$216.

Technology Services and Security

Security Camera Outage

Commissioner Weisbach reported that recently there was another security camera outage. She said that Unified Technologies responded in a timely manner after she contacted them through their online reporting system, and the cameras are all working again.

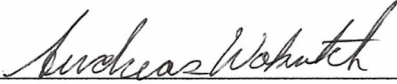
Other Business

There was no other business to come before the Commission.

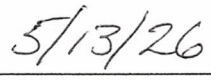
Adjournment

Mayor Wokutch made a motion to adjourn the meeting, Commissioner Owen seconded, and the Commission approved by unanimous vote.

The meeting adjourned at 8:07 p.m.




Approved by Mayor Andreas Wokutch



Date



Submitted by City Clerk Jeanne Keats



Date

*The next Commission Meeting will be held on Thursday, May 14, at 7:00 p.m.
at the home of Treasurer Joan Taylor, 3300 Mt. Rainier Drive*